



## TAUNTON MUNICIPAL AIRPORT COMMISSION

MINUTES OF MEETING  
October 24, 2007

Commissioners: Charlie Menard, Chairman  
Ed Fowler, Treasurer  
Maryan Nowak, Vice Chairman (absent)  
Bob Adams  
Carolyn Basler

Airport Manager: Dan Raposa  
Assistant Airport Manager: Joe Lawlor  
Recording Secretary: Gwen Borden

Others in Attendance: Ed Duncan, Jim Maddigan, Fred Terra, Dick Rodier

Meeting called to order at 7:00 p.m. by Chairman Menard.

**Airport Engineers Edwards & Kelcey, Projects Update** – Ned being absent this evening, Charlie read the report submitted by Ned, for all in attendance. (Refer to Attachment A for specific report) Fred Terra questioned if the fuel farm pump is fixed? Dan noted that the pump was working today and there are items needing attention, and that Ned is working with the contractor to work out the bugs. The pump would not run over the weekend, it lost its' prime since last week. Contractor came and put a new check valve in and it's been running for a few days now. Fred stated that if there are this many problems with the system now, after the warranty is up we're stuck with it. Fred and Dick Rodier feel it should be packed up and shipped back and get a pump truck until we can arrange another system line up. Dan said it would take a week or two to get a pump truck. Charlie stated that we would take all precautions so that we can ensure we have an operational system that is acceptable to the commission.

**Minutes: September 26, 2007 – Ed: motions to accept as submitted. Bob: seconds. All in favor,**

At this time Ron Quinteliati, David Oakley and Dario DiPasquale of ADT, gave a presentation on Camera Security for the airport. They explained how this could work for the airport and depending on what areas would need to be watched, how many cameras would be needed, how the system works, how long the information is stored. After questions from the commissioners and answers by the presenters Charlie suggests that they work with Dan to find out what was proposed for airport CCTV and based on that come up with a basic proposal and numbers that we can apply for grants if that is the way we want to go. Charlie thanked Ron and Dario for the presentation and they were excused.

**Treasurers' Report** – Ed reported **Income of \$16,247.74** and **Expenses of \$33,785.01** for a **Negative Monthly Cash Flow of -\$17,537.27**. **Bob: motions to accept the report and authorized Ed to submit the bills for payment. Carolyn: second. All in favor, unanimous. So voted.**

**Airport Managers' Report** – Dan reported on the following:

1. **Fuel Survey** – Current prices are \$4.40 on credit and \$4.27 cash. Competitors are higher in price.
2. **Airport Users' Forum** – October 18<sup>th</sup> meeting was well attended and the next meeting will be 1/17/08.
3. **Airside Inspections** – report submitted noting blacktop divot repair needed (\$1,000. est.), cracks need sealing.
4. **Veederroot Monitoring System** – covered earlier in meeting.
5. **East/West Gate Repairs** – we're running into some problems. The east gate goes into freeze mode every once in a while, when you swipe the card the gate won't open. Dan fixes it by pulling a plug on the main board and it resets it. It seems to work for a while. The technician Steve Ingalls told Dan it needs to have a new board and will make a report on the problem. The west gate needs a new transformer and it has been ordered and will be installed when it arrives.
6. **Segmented Circle** – Dan and volunteers will be working on soon to locate the wire and see if the problem is fixable. If not, that's the end of it.

7. **Pump Installation Punch List** – Dan met with Bob Watson towards working out the bugs with the system. The Commission has opted to exercise its' right through the contract for liquidated damages for the incomplete pump project.
8. **Blacktop Divot Repair** – discussed earlier.
9. **South Precinct Street Tree Clearing** – 3 bids received and submitted to E&K for processing and submittal to MAC for future funding consideration.
10. **TMLP Pole Relocation on East Access Road Area** – Poles need to be moved due to a new hangar to be built. TMLP has been contacted, but they have not yet responded. There may be some services changes and may include putting some lines underground.
11. **TMLP Access to NW area of airport** – Dan has called Tom Zakorsky at TMLP. Tom told Dan he would talk with Dana Lima of TMLP. He did get back to Dan and told him that the best way to go would be from Middleboro Avenue. Dan told him that was not economical to us, and proposed going off the poles in the Little League field. So TMLP is aware of our request.
12. **Comcast Cable Letter from American Aero** – Mike Dupont met with the cable company with regard to getting cable service at the airport. A cable representative came out and met with Dan and Dan told him any time he wanted to come out and check the locations of the poles available to please let Dan know that he's coming. Dan has been in contact with the City's computer department on a few different occasions and Jerry Bouchard has informed Dan that he has been working to get internet service to the airport through TMLP fiber optics.
13. **Ingersoll-Rand Compressor** purchased for \$850.00.

**Old Business**

1. **TAA Pig Roast 9/30/2007** – The commissioners commended the members of TAA for the event, it was a great day, well attended and the guys did a phenomenal job and we appreciate all their efforts. Carolyn asked about the new toolbox she spotted on the way in. Dick Rodier stated that the TAA donated the tool box with some assorted tools in thanks to the commission for the use of the building for the pig roast and that Dan desperately needed the tools. The

commission again thanked TAA and asked that they extend the commissions' appreciation at their next meeting.

2. **New Hangar Construction Update** – Dan reported that he talked with Josh Lee today and everything is moving forward, no hang-ups encountered as yet and very little movement.
3. **Review of SOPP's** – Charlie stated that there was one hand in of suggested changes and asked if anyone else had anything to submit? Carolyn said that Dan made copies of the most recent edition for all.
4. **Airport Web Page** – the Industrial District Commission/Taunton Development Corporation has an intern that will be updating the City's web page and asked for updated information from all departments. Charlie printed out the airports' 2002 web page and made changes. Ned Dawes also created a one page for us for the MAMA conference. Carolyn asked him to set it up in such a way that it would be useful to the airport. Carolyn said Ned has done a wonderful job and has gone above and beyond what she expected. This information has been given to Dick Shafer's office. Charlie thanked Carolyn for her efforts on this project.

### **New Business**

1. **Opening of Snow Removal Bids for 2007-08** – Charlie reported that we advertised in the Taunton Gazette and as of tonight we have one bid. Charlie opened the bid, noting the bidder as Taunton Siding Company, bidding on Item 1 – Driver Only at \$20.00/hr. Taunton Siding will be called on an as needed basis.
2. **Reminder** – At the November meeting we will be establishing new rates for 2008, so everyone should come prepared. Joe stated that mileage and per diem rates have not been reviewed in years and asked that these items be discussed at the meeting.
3. Dick Rodier stated that he, Ted and Dan compiled a list of tools that Dan needs for his maintenance of equipment and asks for approval for Dan to purchase a floor jack, work bench, vice, screwdrivers, adjustable wrenches, socket set, drop light, work light, hand truck, noting that they can be purchased a few at a time if the commission prefers.
4. Dan noted that someone with a company of partnerships has expressed a preliminary interest in developing the area beyond the last Crosswind hangar. They have also talked about proposing

a plan that would incorporate the terminal building and the adjacent area. This person also talked about some type of hybrid development somewhere in the area behind Buggys' house. Dan's response to this person was to put a proposal together that he can present to the commission and that we are open to ideas and development.

**Public Input – None**

**Next meeting November 28, 2007 at 7:00 p.m.**

**Ed: motions to adjourn at 8:30 p.m.. Carolyn: second. All in favor, unanimous. So voted.**

## **Project Status**

Taunton Airport Commission Meeting  
October 24, 2007  
Jacobs Edwards and Kelcey's Update

- 1. Replacement of the Existing Fuel Farm Pumping Cabinet**
  - a. Contractor was on site October 18/19 to complete punch list items. The operation of the replacement pump is still unreliable. Contractor tried to fix unit early this week. Working with Bay State Regional Contractor to resolve issues. In latest pay request, the contractor has been assessed liquidated damages.
  
- 2. Purchase Sweeper Attachment for Front End Loader**
  - a. Schmidt Equipment delivered the sweeper attachment on October 15<sup>th</sup>. Prepare the required FAA and MAC final pay requests and project closeout documentation and submitted them to the agencies on October 19<sup>th</sup>.
  
- 3. Miscellaneous Items**
  - a. Prepared one-page airport summary sheet based on Airport Commission's request.
  - b. Conducted CIP meeting at MAC's office on October 24<sup>th</sup>. Presented the proposed CIP for the next few years.